

# Wantage Music Festival Notes for Entry Submitters

Entries Close on Friday 31st March

## 1. Timing

Please estimate the total time you will take to introduce and perform in each class. The more accurately you can do this, the better we will be able to ensure that classes run to time!

## 2. Fees

Recommended adjudicator and accompanist rates increase each year and we have finally had to raise our fees to ensure the festival keeps going. Class fees can be found with each class description in the Schedule of Classes. We no longer charge a separate fees for accompanists. You may bring your own accompanist, but we cannot offer a discount in that case; we have to pay them whether you use them or not.

## 3. Programme Pre-order

The Festival Programme is usually published about two weeks before the Festival and available to purchase at the Wantage Museum and at the Festival for £2.50. You can pre-order a posted programme for £3.00 as indicated on the entry form.

## 4. How to Pay

Please enclose a cheque made out to **Wantage Music Festival Association** or use the online booking system.

## 5. Where to send

Please send completed entry forms (and manuscripts for composition classes) to:  
**WMF Entry Secretary, c/o 1 Simmonds Walk, Wantage, Oxon, OX12 9HF.**

## 6. Further contact from the Festival

Please provide an email address so that we can send class timing information and, where appropriate, accompanist details and a copy of the Safeguarding Policy to the submitter. If you are unable to provide an email address then you must enclose an SAE with your entry. You can expect to receive class timing information by four weeks before the Festival.

## 7. Multiple Entrants (the Entrant is the person who will perform at the Festival)

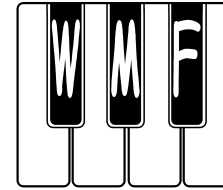
If you submit an entry with multiple entrants, you are responsible for forwarding information to them. However, if, with your entry form, you provide email addresses, or an SAE, for each entrant (or the responsible adult in the case of an under 18), the Festival will send the class timing and other information directly.

## 8. Own Choice music

If you have requested the services of an Official Accompanist for any Own Choice class, you must ensure that our Music Librarian **receives** a copy of the music by **Friday 19th May** at the very latest. See page 8 for further details. See rule 14 in the full syllabus for details

## 9. Safeguarding

Our Safeguarding policy for children and other vulnerable people can be found on page 19 of this Syllabus and downloaded from our website. Whilst the Festival seeks to work in partnership with parents, carers, and teachers to ensure a safe environment as far as is reasonably practicable, the responsibility for children under 18 rests with their parents or carers. The Festival's Safeguarding Policy requires parents, guardians and carers not attending in person to be satisfied that their children will be accompanied to the Festival and adequately supervised by responsible adults acting on their behalf.



# Wantage Music Festival Official Entry Form 2017

Entries Close on Friday 31st March 2017

**PLEASE READ THE NOTES FOR ENTRY SUBMITTERS ON PAGE 12**

**SUBMITTER DETAILS** (The submitter is the person completing, signing and sending the entry form and must be 18 or more years old.)

Name : \_\_\_\_\_

Address : \_\_\_\_\_

(incl. Postcode) \_\_\_\_\_

Phone No(s) : \_\_\_\_\_

E-mail <sup>6</sup> : \_\_\_\_\_

**TEACHER DETAILS** (if applicable)

Name : \_\_\_\_\_

Address : \_\_\_\_\_

(incl. Postcode) \_\_\_\_\_

Phone No(s) : \_\_\_\_\_

E-mail : \_\_\_\_\_

**DECLARATION(S) BY SUBMITTER (tick as appropriate and sign)**

**All:**

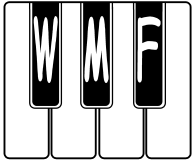
I have read the Festival Rules & Regulations (page 20) and agree to abide by them.

**In the case of any entrant who is under 18 years old or a vulnerable adult, tick one of:**

I am the parent/guardian/carer of the entrant and have read and understood the Festival Safeguarding Policy (page 19).

I am not the parent/guardian/carer of the entrant but will ensure that the responsible adult receives the Policy in sufficient time for them to make arrangements for the entrant's attendance at the festival. I understand that the Festival has requested me to ensure that parents/guardians/carers know that responsibility lies with them in pursuance of this Safeguarding Policy. (See note 9)

Signed \_\_\_\_\_



# Wantage Music Festival 2017 - Entries Close 31st March 2017

## Official Entry Form

Form \_\_\_ of \_\_\_

Further copies of this form may be photocopied or printed from [www.wantagemusicfestival.org.uk](http://www.wantagemusicfestival.org.uk)

If your entry details extend over several forms, please number each one.

Class No.	Each entrant's name & Telephone code & no. if different from submitter. (in block letters)	Number of entrants for group classes	Own Choice Music COMPOSER & TITLE (in block letters) Must be completed at the time of entry if you require an official accompanist & to comply with Performing Rights requirements.	<sup>1</sup> Time (mins) including announcement	Instrument unless specified in Class Title	Age on 17 <sup>th</sup> June 2017 for age restricted class	<sup>2</sup> Official Accompanist? Tick & Note Rules 13 to 16	<sup>2</sup> Total Class Fee (inc Acc)

Please note that class fees do not cover admission of non-performers. Guardians, adult friends, adult family members, teachers and others must buy a ticket on the door. Full time students and children (16 and under) and accompanists do not need to purchase a ticket. The ticket covers all sessions, excluding the end of festival concert.

Enter Class fee total here =>

<sup>3</sup> If you would like a copy of the full **Festival Programme** (£2.50 at the door) posted to you when it is ready, please enter **£3.00** here =>

<sup>4</sup> Cheques & Postal Orders should be made payable to: **WANTAGE MUSIC FESTIVAL ASSOCIATION. GRAND TOTAL =>**